



211 South High Street • P.O. Box 466 • Mt. Orab, OH 45154  
Phone: (937) 444-4141 • Fax: (937) 444-3115

**COMMERCIAL ONLY BUILDING/ELECTRICAL PERMIT APPLICATION**    Application No. \_\_\_\_\_

**FOR INFORMATION CALL: 1-888-433-4642**

**Residential applications should be submitted to Brown County Building Department**

PLEASE PRINT	NAME	STREET ADDRESS	CITY, STATE, ZIP	PHONE NUMBER & EMAIL
PROPERTY OWNER				
APPLICANT				
PLANS BY				
CONTRACTOR				

**SITE ADDRESS** \_\_\_\_\_ **Tenant (if applicable)** \_\_\_\_\_

**PARCEL ID NO.** \_\_\_\_\_ **CONSTRUCTION AREA SQ. FT.** \_\_\_\_\_ **PROJECT COST \$** \_\_\_\_\_

**PROJECT DESCRIPTION** \_\_\_\_\_

**USE GROUP** \_\_\_\_\_ **CONSTRUCTION TYPE** \_\_\_\_\_ **OCCUPANT LOAD** \_\_\_\_\_

**REVIEW REQUESTED: PLEASE CHECK ONLY WHAT YOU WANT TO BE REVIEWED ON THIS APPLICATION**

- |   |                                     |   |   |
|---|-------------------------------------|---|---|
| <input type="checkbox"/> New Building   | <input type="checkbox"/> Garage     | <input type="checkbox"/> Fire Alarm       | <input type="checkbox"/> Cert. of Occupancy |
| <input type="checkbox"/> Addition   | <input type="checkbox"/> HVAC       | <input type="checkbox"/> Fire Line        | <input type="checkbox"/> Change of Use      |
| <input type="checkbox"/> Alteration   | <input type="checkbox"/> Electrical | <input type="checkbox"/> Fire Suppression | <input type="checkbox"/> Signage            |
| <input type="checkbox"/> Deck _____ Sq. ft.   | <input type="checkbox"/> Gas Line   | <input type="checkbox"/> Hood Suppression | <input type="checkbox"/> Swimming pool      |
| <input type="checkbox"/> Shed _____ Sq. ft.   | <input type="checkbox"/> Fence      | <input type="checkbox"/> Hood Exhaust     | <input type="checkbox"/> Retaining Wall     |
| <input type="checkbox"/> Electrical Service Size _____ Line Drawing Required over 400 AMP |                                     |   |   |
| <input type="checkbox"/> Other (specify) _____  |                                     |   |   |

Is property located in a Floodplain? Yes / No

All information contained in this application is true, accurate, and complete to the best of my knowledge and I do hereby agree to complete the project in compliance with all relevant building codes.

**OWNER/OWNER REP. (PLEASE PRINT)** \_\_\_\_\_ **EMAIL** \_\_\_\_\_

**OWNER/OWNER REP SIGNATURE** \_\_\_\_\_ **APPLICATION DATE** \_\_\_\_\_

\*\*\*\*\* **OFFICE USE ONLY** \*\*\*\*\*

**DEPOSIT \$** \_\_\_\_\_ **RECEIVED BY** \_\_\_\_\_ **PAYMENT: CASH CHECK CREDIT RECEIPT#** \_\_\_\_\_

**ZONING APPROVED** \_\_\_\_\_ **DATE** \_\_\_\_\_ **PERMIT NO.** \_\_\_\_\_

**BUILDING APPROVED** \_\_\_\_\_ **DATE** \_\_\_\_\_ **PERMIT NO.** \_\_\_\_\_

**FLOOD ZONE PERMIT APPROVED** \_\_\_\_\_ **DATE** \_\_\_\_\_ **PERMIT NO.** \_\_\_\_\_