

RECORD OF PROCEEDINGS
Minutes of Mt. Orab Village Council Meeting

JULY 8, 2025

Held

Mayor Howser called the regular council meeting to order with the following members present: Darrin Schneider, Fred Hansen, Shane Ogden, Herm Scott and Jay Shaw

MINUTES

Councilman Scott moved to approve the minutes for the June 17th council meeting as presented. Seconded by Councilman Shaw. All Yea.

RESIGNATION

Councilman Shaw moved to accept the resignation of Tyler Carnes as a part-time fire department employee effective July 5, 2025. Seconded by Councilman Schneider. All Yea

LIV INSPECTION SERVICE AGREEMENT

Councilman Schneider moved to approve the Life Safety Inspection Vault service agreement and authorize the Mayor to sign as recommended by Fire Chief Rymer. Seconded by Councilman Shaw. All Yea

Fire Chief Rymer also presented a family medical leave act (FMLA) request from Leanna Whaley to begin mid-September/early October and end late November/early December. Council acknowledged the FMLA leave request of up to 12 weeks of unpaid leave.

FY26 BUDGET

Councilman Schneider moved to approve the FY26 Budget and authorize the filing with the Brown County Auditor. Seconded by Councilman Scott. All Yea.

Chief Fiscal Officer Boyd presented the auditor engagement letter to council providing a completion deadline of December 31, 2025 and the cost for the 2023-2024 audit of \$23,016.00

REQUEST TO ESTABLISH A COMMERCIAL BUILDING PERMIT FUND

Councilman Scott offered Resolution # 858 RESOLUTION TO REQUEST THE ESTABLISHMENT OF THE COMMERCIAL BUILDING PERMIT FUND OF THE VILLAGE OF MT. ORAB, OHIO AND DECLARINIG AN EMERGENCY.

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Councilman Hansen moved to suspend the rules on the reading of Resolution # 858.

Seconded by Councilman Scott. All Yea.

Resolution # 858 was read a second and third time by title only.

Councilman Scott moved to adopt Resolution # 858.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Resolution # 858 duly adopted.

COUNCIL APPROVAL OF OTHER FUNDS NOT REQUIRING STATE APPROVAL

Councilman Schneider moved to approve the establishment of the following funds that do not require state approval.

Ohio EMA/ARPA Retention Incentive Grant Fund # 2054

Brown County ARPA Sewer Extension Fund # 2056

Fire Safer Grant Fund # 2056

TIF District 1-3 Fund # 2906

Sewer Plant Expansion 2025 Fund # 4912

Mayors Court Fund # 9901

Glover subdivision Performance Bond Fund # 9976

Seconded by Councilman Shaw. All Yea

CULVERT PROJECT

Councilman Shaw moved to approve the contract with Insight Pipe Contracting to repair a culvert on West Main Street near Milacron with 4,325 square feet of 96 inch diameter storm sewer with Geopolymer 1 inch thick at a cost of \$187,975 under the HGAC Buy program. Helping Government Across the Country Buy (HGAC Buy) is a nationwide government procurement service. Seconded by Councilman Ogden. Shaw Yea, Ogden Yea, Schneider Nay, Hansen Yea, Scott Yea. Motion Carried

INCREASE PLAN REVIEW FEES AMENDING ORDINANCE # 1284

Councilman Scott offered Ordinance # 1326 AN ORDINANCE AMENDING ORDINANCE # 1284 TO INCREASE PLAN REVIEW FEES FOR THE VILLAGE OF MT. ORAB, OHIO

Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1326.

Seconded by Councilman Scott. All Yea.

Ordinance # 1326 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1326.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Ordinance # 1326 duly adopted.

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VIDEO SERVICE PROVIDER FEE

Councilman Scott offered Ordinance # 1327 AN ORDINANCE ESTABLISHING A VIDEO SERVICE PROVIDER FEE TO BE PAID BY ANY VIDEO SERVICE PROVIDER OFFERING VIDEO SERVICE IN THE VILLAGE OF MT. ORAB, OHIO AND AUTHORIZING THE MAYOR TO GIVE NOTICE TO THE VIDEO SERVICE PROVIDER OF THE VIDEO SERVICE PROVIDER FEE.

Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1327. Seconded by Councilman Scott. All Yea.

Ordinance # 1327 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1327.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Ordinance # 1327 duly adopted.

Fire Chief Rymer and Council discussed holding off until 2026 to run the Fire renewal levy.

Council discussed reapplying this year for the Ohio Department of Commerce cemetery grant which could provide up to \$2,500 for needed roof repairs at the cemetery.

Council members completed the fraud questionnaire as requested by the State Auditors Office

OVERFLOW SEWER GRANT

Councilman Schneider moved to approve the State Overflow Sewer Grant in the amount of \$69,600 and authorized the Mayor to sign.

Seconded by Councilman Hansen. All Yea.

Council discussed the Homan Way bid opening on July 30th and the ad to follow on the top coat asphalt project.

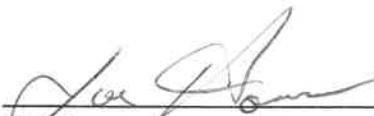
BILLS AND ADJOURN

Councilman Shaw moved to approve the bills presented to council and adjourn

Seconded by Councilman Schneider. All Yea.

Meeting adjourned at 10:00 p.m.


CHIEF FISCAL OFFICER


MAYOR