

RECORD OF PROCEEDINGS
Minutes of Mt. Orab Village Council Meeting

Held **MARCH 11, 2025**

JEFF STINE ENGINEERING SERVICE EXTENDED HOURS

Councilman Schneider moved to approve the accumulated additional service hours of 259.5 for Jeff Stine along with any additional hours incurred above his 16 hours per week at \$41,200 annual salary.

Seconded by Councilman Hansen. All Yea.

TIF ANNUAL REPORTS

Councilman Ogden moved to approve the TIF reports presented by Chief Fiscal Officer Boyd and authorize the filing of all 46 TIF district reports with the Ohio Department of Development. Seconded by Councilman Shaw. All Yea

ACCEPTING THE AMOUNT AND RATES BY THE BUDGET COMMISSION

Councilman Scott offered Resolution # 854 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Councilman Hansen moved to suspend the rules on the reading of Resolution # 854
Seconded by Councilman Schneider. All Yea.

Resolution # 854 was read a second and third time by title only.

Councilman Scott moved to adopt Resolution # 854. Seconded by Councilman Hansen.
All Yea. Mayor Howser declared Resolution # 854 duly adopted.

ALTA FIBER AGREEMENT

Councilman Schneider moved to approve the Alta Fiber easement agreement at the fire house located on Spice Street. Seconded by Councilman Ogden. All Yea.

POLICE PART-TIME PAY INCREASE

Councilman Eyre moved to approve the recommendation of Police Chief Hahn to move Larry Hollingsworth to the training and experienced scale of \$26.00 per hour effective March 1, 2025. Seconded by Councilman Ogden. All Yea.

FMLA SHONDA WALLACE

Chief Fiscal Officer Boyd read a request from Shonda Wallace for Family Medical Leave for the months of March, April and May (12 weeks as provided by FMLA)

Councilman Schneider moved to approve the request from Shonda Wallace for FMLA for the months of March, April and May, with Mrs. Wallace providing her normal monthly contribution amount for health insurance.

Seconded by Councilman Scott. All Yea.

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ZONING BOARD APPOINTMENT

Councilman Schneider moved to authorize Mayor Howser to appoint Michael Holtkamp to the fill the remaining term of Trace Creech expiring December 31, 2027. Seconded by Councilman Shaw. Schneider Yea, Hansen Yea, Ogden Yea, Scott Yea, Eyre Abstained, Shaw Yea. Motion Carried

PROPERTY RECLASSIFICATION

Damon Craig of Craig Rentals LLC requested a change from R2 to business for property located at 117 West Main Street. The change was met with opposition from another local property owner who also wanted their property changed to business. The request from Craig Rentals, LLC was denied and he was appealing to Village Council. Mr. Craig was not present at the council meeting. Councilman Schneider moved to deny the request for reclassifying the property located at 117 West Main Street to business. Seconded by Councilman Scott. All Yea.

COUNCIL MEETING CHANGE

Councilman Schneider moved to make the following council meeting changes March 18th to March 25th and April 1st to April 8th. Seconded by Councilman Hansen. All Yea

BILLS AND ADJOURN

Councilman Shaw moved to approve the bills presented to council and adjourn. Seconded by Councilman Eyre. All Yea. Meeting adjourned at 10:38 p.m.


CHIEF FISCAL OFFICER


MAYOR

RECORD OF PROCEEDINGS
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Held **MARCH 25, 2025**

Mayor Howser called the regular council meeting to order with the following members present: Darrin Schneider, Fred Hansen, Shane Ogden, Herm Scott, Barry Eyre and Jay Shaw

MINUTES

Councilman Scott moved to approve the minutes for the March 11th council meeting as presented. Seconded by Councilman Eyre. All Yea.

Pike Township Fiscal Officer Jenny Lind Conrad was present to observe the council meeting. Mike and Jody Keller were present to discuss the campground H zoning on their property on US Rte. 68. Councilman Shaw will discuss the zoning classification with Choice One since this classification is not defined within the new zoning regulation book.

Elise Glover was present to discuss access to her property off Day Road or Apple Street along with possible sale of a section of her property for cemetery use.

Wendy Driskill was present to discuss the timing of the cemetery mowing bids and Driskill Mowing's 17 years of service in mowing the cemetery.

EXECUTIVE SESSION

Councilman Scott moved to enter executive session to discuss the following items at 8:37 p.m.

1. Investigation of charges or complaints against a public employee.
2. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
3. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance.

Seconded by Councilman Hansen. All Yea.

Council returned from executive session at 9:29 p.m.

ADMINISTRATIVE LEAVE WITHOUT PAY

Councilman Shaw moved to change Cody Longbottom's pay status from administrative leave with pay that was established by Mayor Howser on March 24, 2025 to administrative leave without pay effective March 26, 2025.

Seconded by Councilman Eyre. All Yea

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MOWING BIDS-CEMETERY

Council opened the following cemetery mowing bids in open session at the meeting.
CTC Mowing \$1,600 Dave Driskill \$1,650 RC Lawncare & Landscaping \$1,400
Each bidder has on file insurance and worker compensation certificates.
Councilman Schneider moved to accept the bid from RC Lawncare & Landscaping for a one year mowing contract for the Mt. Orab Cemeteries.
Seconded by Councilman Eyre. Schneider Yea, Hansen Yea, Ogden Yea, Scott Nay, Eyre Yea, Shaw Yea. Motion Carried

HRA REIMBURSEMENT EXTENSION

Councilman Ogden moved to amend the HRA reimbursement agreement providing employees with an extension of time to submit deductible reimbursements from three months to six months following the prior year plan period.
Seconded by Councilman Shaw. All Yea.

2025 ANNUAL APPROPRIATIONS

Councilman Scott offered Ordinance # 1320 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MT. ORAB, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025.
Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1320
Seconded by Councilman Scott. All Yea.
Ordinance # 1320 was read a second and third time by title only.
Councilman Scott moved to adopt Ordinance # 1320.
Seconded by Councilman Schneider. All Yea.
Mayor Howser declared Ordinance # 1320 duly adopted.

SUSPENDING MONTHLY TRANSFER FIRE/EMS TRUCK 4911

Councilman Scott offered Resolution # 855 RESOLUTION SUSPENDING THE MONTHLY TRANSFERRING FROM THE #2072 FIRE/EMS I.T. FUND TO THE #4911 FIRE/EMS TRUCK FUND OF THE VILLAGE OF MT. ORAB, OHIO AND DECLARING AN EMERGENCY.
Councilman Hansen moved to suspend the rules on the reading of Resolution # 855
Seconded by Councilman Scott. All Yea.
Resolution # 855 was read a second and third time by title only.
Councilman Scott moved to adopt Resolution # 855. Seconded by Councilman Schneider.
All Yea. Mayor Howser declared Resolution # 855 duly adopted.

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ADVANCE TO SAFER GRANT 2056

Councilman Scott offered Resolution # 856 RESOLUTION ADVANCING MONEY FROM THE GENERAL FUND TO THE FIRE SAFER GRANT FUND #2056 OF THE VILLAGE OF MT. ORAB, OHIO AND DECLARING AN EMERGENCY.

Councilman Hansen moved to suspend the rules on the reading of Resolution # 856

Seconded by Councilman Scott. All Yea.

Resolution # 856 was read a second and third time by title only.

Councilman Scott moved to adopt Resolution # 856. Seconded by Councilman Hansen.

All Yea. Mayor Howser declared Resolution # 856 duly adopted.

ESTABLISHING A VILLAGE BUILDING DEPARTMENT

Councilman Scott offered Ordinance # 1321 AN ORDINANCE TO ESTABLISH THE VILLAGE OF MT. ORAB, OHIO BUILDING DEPARTMENT

Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1321

Seconded by Councilman Scott. All Yea.

Ordinance # 1321 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1321.

Seconded by Councilman Eyre. All Yea.

Mayor Howser declared Ordinance # 1321 duly adopted.

ESTABLISHING A VILLAGE BUILDING DEPARTMENT

Councilman Scott offered Ordinance # 1322 AN ORDINANCE REQUESTING CERTIFICATION TO ENFORCE THE STATE OF OHIO BUILDING CODES WITHIN THE VILLAGE OF MT. ORAB, OHIO

Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1322

Seconded by Councilman Scott. All Yea.

Ordinance # 1322 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1322.

Seconded by Councilman Eyre. All Yea.

Mayor Howser declared Ordinance # 1322 duly adopted.

ESTABLISHING BUILDING PERMIT FEES & AGREEMENT WITH NIC

Councilman Scott offered Ordinance # 1323 AN ORDINANCE TO ESTABLISH BUILDING PERMIT FEES AND AUTHORIZE THE VILLAGE OF MT. ORAB, OHIO TO ENTER INTO AN AGREEMENT WITH NATIONAL INSPECTION CORPORATION TO PROVIDE RELATED SERVICES

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Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1323
Seconded by Councilman Scott. All Yea.
Ordinance # 1323 was read a second and third time by title only.
Councilman Scott moved to adopt Ordinance # 1323.
Seconded by Councilman Eyre. All Yea.
Mayor Howser declared Ordinance # 1323 duly adopted.

PERMANENT EASEMENT ALONG WEST MAIN STREET

Councilman Scott offered Resolution # 857 RESOLUTION REGARDING A PERMANENT
EASEMENT ALONG WEST MAIN STREET IN THE VILLAGE OF MT. ORAB, OHIO
Councilman Hansen moved to suspend the rules on the reading of Resolution # 857.
Seconded by Councilman Scott. All Yea.
Resolution # 857 was read a second and third time by title only.
Councilman Scott moved to adopt Resolution # 857. Seconded by Councilman Eyre.
All Yea. Mayor Howser declared Resolution # 857 duly adopted.

Council discussed the following items:

- (1) Grave yard issues and potential purchase of real estate for cemetery expansion
- (2) Fiber Optics utility box location complaint on property line
- (3) Lack of dispensary impact fee

BILLS AND ADJOURN

Councilman Shaw moved to approve the bills presented to council and adjourn
Seconded by Councilman Eyre. All Yea.
Meeting adjourned at 10:29 p.m.


CHIEF FISCAL OFFICER


MAYOR