

RECORD OF PROCEEDINGS
Minutes of Mt. Orab Village Council Meeting

Held

November 3, 2025

Mayor Howser called the regular council meeting to order at 7:00 p.m. with the following members present: Darrin Schneider, Fred Hansen, Shane Ogden, Herm Scott, Barry Eyre and Jay Shaw

MINUTES

Councilman Scott moved to approve the minutes for the October 21st council meeting as presented. Seconded by Councilman Hansen. All Yea.

John Waits and Jenny Conrad were present to observe the council meeting. Village employees Kelly Cole, Jeff Stine, Jason Hahn, Missy Schneider and Nick Rymer were also present.

Missy Schneider representing the Mt. Orab Christmas Parade Committee presented Councilmen Herm Scott and Fred Hansen with certificates honoring their years of service on council and informed council that the two council members were appointed Grand Marshalls for this years parade.

Chief Hahn informed council of a recent accident involving a 2020 police cruiser and deer with a damage estimate of \$5,861.71. Council requested the damages be submitted to our insurance company for a claim.

GLOVER MEADOWS SUBDIVISION SECTION 2

Councilman Schneider moved to approve and authorize the Mayor and CFO to sign Glover Meadows Subdivision Section 2 plat consisting of 46 building lots, 2 open space lots and new right of ways. Seconded by Councilman Shaw. All Yea.

MUNICIPAL BUILDING REPLACEMENT DOOR AND WINDOWS

Mayor Howser provided council with a quote from Winchester Roofing to replace windows and a door in the amount of \$9,512.92. Winchester Roofing will start tomorrow on the siding project. Councilman Scott moved to authorize the Mayor to move forward on door and windows replacement once he receives the detail quote on material and labor from Winchester Roofing and believes the quote reasonable and in compliance with code regarding the metal door replacement. Seconded by Councilman Schneider. All Yea

DONATION TO MT. ORAB CHRISTMAS COMMITTEE

Councilman Shaw moved to donate \$2,000.00 to the Mt. Orab Christmas Committees. Seconded by Councilman Hansen. All Yea.

Councilman Schneider suggested council consider contributing to the efforts of the Mt. Orab Community Playground.

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EXECUTIVE SESSION

Councilman Eyre moved to enter executive session to discuss the following item at 7:24 p.m.

To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance.

Seconded by Councilman Hansen. All Yea.

Council returned from executive session at 8:37 p.m.

SUBDIVISION REGULATIONS

Councilman Scott offered Ordinance # 1328 AN ORDINANCE TO ADOPT SUBDIVISION REGULATIONS FOR THE VILLAGE OF MT. ORAB, OHIO

Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1328.

Seconded by Councilman Schneider. All Yea.

Ordinance # 1328 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1328.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Ordinance # 1328 duly adopted.

DRAINAGE HOMAN WAY

Councilman Schneider moved to approve the drainage estimate from John R. Jurgensen Company along Homan Way in the amount of \$6,000.00.

Seconded by Councilman Eyre. All Yea.

Council discussed various items including the status of the no left turn signal order, safety procedures for Village employees working along streets, drainage erosion on Beacon Hills Drive and the installation of the no pass stakes for East Main Street that just arrived.

BILLS AND ADJOURN

Councilman Shaw moved to approve the bills presented to council and adjourn

Seconded by Councilman Eyre. All Yea.

Meeting adjourned at 8:45 p.m.



CHIEF FISCAL OFFICER



MAYOR

RECORD OF PROCEEDINGS
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Mayor Howser called the regular council meeting to order at 7:00 p.m. with the following members present: Darrin Schneider, Fred Hansen, Shane Ogden, Herm Scott, Barry Eyre and Jay Shaw.

MINUTES

Councilman Scott moved to approve the minutes for the November 3rd council meeting as presented. Seconded by Councilman Eyre. All Yea.

John Waits, Jenny Conrad and Carl Vinyard were present to observe the council meeting. Village employees Kelly Cole, Jason Hahn and Nick Rymer were also present.

Fire Chief Rymer discussed his meeting with Green Township and provided council with financial options he discussed with the trustees to support the fire department in the coming years.

POLICE FITNESS INCENTIVE

Councilman Shaw moved to accept Police Chief Hahn's recommendation to approve the \$150.00 fitness incentive for Officer Miles for successfully reaching the 50th percentile of the fitness program. Seconded by Councilman Scott. All Yea.

POLICE SURPLUS

Councilman Shaw moved to accept the recommendation of Police Chief Hahn to declare the 84" skid steer bucket (no markings) as surplus and no longer needed for public use. Seconded by Councilman Eyre. All Yea.

TRANSFER AUTHORIZATION OWDA LOAN #4785 PHASE 1 PUMP STATION

Councilman Scott offered Resolution # 865 RESOLUTION TRANSFERRING MONEY FROM THE SEWER FUND AND DEBT SEWER 2028 #4785 3101 FUND TO OWDA #4785 PHASE 1 PUMP STATION DEBT SERVICE ENTERPRISE FUND #5723 OF THE VILLAGE OF MT. ORAB, OHIO AND DECLARING AN EMERGENCY.

Councilman Hansen moved to suspend the rules on the reading of Resolution # 865. Seconded by Councilman Schneider. All Yea.

Resolution # 865 was read a second and third time by title only.

Councilman Scott moved to adopt Resolution # 865.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Resolution # 865 duly adopted.

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TRANSFER AUTHORIZATION OWDA LOAN #7289 WWTP IMPROVEMENT PHASE 1

Councilman Scott offered Resolution # 866 RESOLUTION TRANSFERRING MONEY FROM THE SEWER FUND AND OWDA #7289 WWTP 2017 DEBT SEWER #3107 TO OWDA #7289 WWTP IMPROVEMENT PHASE 1 DEBT SERVICE ENTERPRISE FUND #5724 OF THE VILLAGE OF MT. ORAB, OHIO AND DECLARING AN EMERGENCY.

Councilman Hansen moved to suspend the rules on the reading of Resolution # 866.

Seconded by Councilman Schneider. All Yea.

Resolution # 866 was read a second and third time by title only.

Councilman Scott moved to adopt Resolution # 866.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Resolution # 866 duly adopted.

TRANSFER AUTHORIZATION OWDA LOAN #9989 REFINANCE 2010 WATER REVENUE BONDS

Councilman Scott offered Resolution # 867 RESOLUTION TRANSFERRING MONEY FROM THE WATER FUND AND OWDA #9989 2010 WATER BOND REFUNDING DEBT SERVICE #3104 TO OWDA #9989 REFI 2010 WATER REVENUE BONDS #5725 OF THE VILLAGE OF MT. ORAB , OHIO AND DECLARING AN EMERGENCY.

Councilman Hansen moved to suspend the rules on the reading of Resolution # 867.

Seconded by Councilman Eyre. All Yea.

Resolution # 867 was read a second and third time by title only.

Councilman Scott moved to adopt Resolution # 867.

Seconded by Councilman Schneider. All Yea.

Mayor Howser declared Resolution # 867 duly adopted.

AUTHORIZATION FOR OHIO PUBLIC EMPLOYEES RETIREMENT EMPLOYEE PICK UP

Councilman Scott offered Ordinance #1329 AUTHORIZATION FOR THE VILLAGE OF MOUNT ORAB TO PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF THE VILLAGE PURSUANT TO IRS SECTION 414 (H)(2)

Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1329.

Seconded by Councilman Eyre. All Yea.

Ordinance # 1329 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1329.

Seconded by Councilman Eyre. All Yea.

Mayor Howser declared Ordinance # 1329 duly adopted.

UTILITY SYSTEM CAPACITY FEES

Councilman Scott offered Ordinance #1330 AN ORDINANCE ADOPTING UTILITY SYSTEM CAPACITY FEES

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Councilman Hansen moved to suspend the rules on the reading of Ordinance # 1330.

Seconded by Councilman Eyre. All Yea.

Ordinance # 1330 was read a second and third time by title only.

Councilman Scott moved to adopt Ordinance # 1330.

Seconded by Councilman Eyre. All Yea.

Mayor Howser declared Ordinance # 1330 duly adopted.

Chief Fiscal Officer Boyd provided Council with several options for health insurance choices and requested as many as three council members and the Mayor attend a meeting with our health insurance representative Gallagher next week. The finance committee members agreed to attend the meeting if it did not conflict with their schedule and Councilman Shaw offered to represent as well.

REQUEST TO ESTABLISH A COMMUNITY PARK FUND

Councilman Schneider moved to authorize the Chief Fiscal Officer to request approval from the LGS division of the State Auditors office to establish a community park fund to designate and set aside funds specifically for park maintenance and improvements.

Seconded by Councilman Hansen. All Yea.

COMP. VACATION AND HOLIDAY TIME PAYOUT

Councilman Shaw moved to approve the payment of up to 150 hours of accumulated comp time, vacation and or holiday payout as of November 30, 2025. Seconded by Councilman Schneider. All Yea.

COMP TIME PAYOUT SCHEDULE

Councilman Shaw moved to schedule future payouts of comp time in June and December. Seconded by Councilman Eyre. All Yea.

DECEMBER COUNCIL MEETING

Councilman Schneider moved to reschedule the December Council meeting from December 18th to December 4th at 7:00 p.m. Seconded by Councilman Shaw. All Yea.

EXECUTIVE SESSION

Councilman Eyre moved to enter executive session to discuss the following item at 8:00 p.m.

To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance.

Seconded by Councilman Shaw. All Yea.

Council returned from executive session at 8:37 p.m.

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BROWN COUNTY COMMISSIONERS LOAN AND GRANT FOR APPLE STREET EXPANSION

Councilman Schneider moved to approve the \$212,500.00 grant and \$250,000.00 3.5% loan (BCMLP) for 10 years from the Brown County Commissioners for the Apple Street expansion. Seconded by Councilman Ogden. All Yea.

TIF EXTENSION PROPOSAL

Councilman Schneider moved to grant the Mayor authorization to enter into a contract with Bricker Graydon to review extension options on selective TIF districts. Seconded by Councilman Eyre. All Yea.

REDI CINCINNATI MEMBERSHIP

Councilman Schneider moved to approve an ambassador members in REDI Cincinnati at an annual fee of \$5,000.00. Seconded by Councilman Hansen. All Yea.

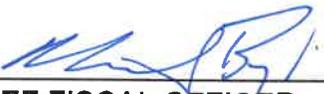
ENVIRONMENTAL STUDY TRACT 416

Councilman Schneider moved to approve an environmental study for Tract 416. Seconded by Councilman Scott. All Yea.

Council discussed various items including the erosion of the walking trail behind the Church of Christ and port-o-let seasonal usage in the park.

BILLS AND ADJOURN

Councilman Shaw moved to approve the bills presented to council and adjourn. Seconded by Councilman Eyre. All Yea. Meeting adjourned at 8:47 p.m.



CHIEF FISCAL OFFICER



MAYOR