

RECORD OF PROCEEDINGS
Minutes of Mt. Orab Village Council Meeting

Held

SEPTEMBER 2, 2025

Mayor Howser called the regular council meeting to order with the following members present: Fred Hansen, Shane Ogden, Herm Scott, Barry Eyre and Jay Shaw

MINUTES

Councilman Scott moved to approve the minutes for the August 19th council meeting as presented. Seconded by Councilman Eyre. All Yea.

Village resident Rob Barber was present to discuss with council his high water consumption bills. Mr. Barber indicated water was present within the meter base with no rain for several days. Mayor Howser suggested Mr. Barber attend the next BPA meeting which is scheduled for September 8th. Other visitors present were Jenny Lynn Conrad and John Waits.

FIRE DEPARTMENT PROMOTIONS

Councilman Shaw moved to accept the recommendation of Fire Chief Rymer to move Kaden Mountain effective Sept 2nd and Travis Swearingen effective Aug 30th from EMT-Basic to Paramedic changing their hourly pay rate from \$19.75 to \$21.75 per hour. Seconded by Councilman Scott All Yea.

POLICE SURPLUS

Councilman Shaw moved to declare the following police items as surplus and no longer needed for public use.

2015 Dodge Challenger VIN:2C3CDZFJ8FH708396 (forfeiture vehicle)

Bobcat Blade attachment Model: 80 Dozer Serial No: 232112742

Volvo Excavator EW180C Serial No: 120769

Excavator CAT Bucker ATN02304

Excavator Vibratory Compactor

Seconded by Councilman Eyre. All Yea.

TRICK OR TREAT NIGHT

Councilman Scott moved to set October 30th between 6:00-7:30 p.m. as trick or treat night. Seconded by Councilman Ogden. All Yea.

POLICE DEPARTMENT POSITION STEPS

Councilman Ogden moved to accept the recommendation from Police Chief Hahn to move Matthew Clousson from Corporal to Senior Officer per current pay scale at a rate of \$30.52 per hour effective August 17, 2025 and move Officer Cainan Miles from Probationary Officer to Non-Probationary Officer per current pay scale at a rate of \$26.67 per hour effective February 5, 2025. Seconded by Councilman Eyre. All Yea.

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Mayor Howser provided council with an update on the fireworks, bands and food truck for the 175th birthday celebration for the town. Councilman Shaw mentioned Ed Ross was willing to donate an additional 5 minutes of fireworks to the show. Fire Chief Rymer mentioned he would need a bill of sales and insurance documentation.

Mayor Howser indicated he was gathering 3 quotes for both the cemetery roof replacement and wrapping the municipal building in metal siding.

REPLAT LOT 19R

Councilman Ogden moved to approve the replat of lot 19R on McKinnley Street and part of a vacated alley. Seconded by Councilman Shaw. All Yea.

REPLAT LOT 50A

Councilman Ogden moved to approve the replat of lot 50 and east 1/2 lot 49 of Schubert's Subdivision on Pleasant Street into lot 50A.
Seconded by Councilman Hansen. All Yea.

Mayor Howser informed council the sewer extension project would begin on October 1st and the Homan Way project would start in three weeks.

EXECUTIVE SESSION

Councilman Scott moved to enter executive session to discuss the following item at 8:45 p.m.

To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance as well as personnel.

Seconded by Councilman Eyre. All Yea.

Council returned from executive session at 9:28 p.m.

INCENTIVE LETTER AWB PROJECT

Councilman Ogden authorized the Mayor to sign the economic development incentive letter for the AWB project.

Seconded by Councilman Scott. All Yea.

Council discussed the need for a no passing post for west bound traffic on East Main Street, there will be a September 9th traffic count in connection with the left turn lane on North High Street and questioned the status of the no left turn signal for south bound traffic from North High Street.

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BILLS AND ADJOURN

Councilman Scott moved to approve the bills presented to council and adjourn
Seconded by Councilman Shaw. All Yea.
Meeting adjourned at 9:37 p.m.


CHIEF FISCAL OFFICER


MAYOR

RECORD OF PROCEEDINGS
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SEPTEMBER 16, 2025

Held

Mayor Howser called the regular council meeting to order with the following members present: Darrin Schneider, Shane Ogden, Barry Eyre and Jay Shaw

MINUTES

Councilman Shaw moved to approve the minutes for the September 2nd council meeting as presented. Seconded by Councilman Eyre. Shaw Yea, Eyre Yea, Schneider Abstained, Ogden Yea. Motion Carried

Jenny Lynn Conrad and John Waits were present to observe the council meeting. Village employees Kelly Cole, Jeff Stine, Nick Rymer and Jason Hahn were also present.

FIRE DEPARTMENT DISMISSAL

Councilman Shaw moved to accept the recommendation of Fire Chief Rymer to dismiss Dalton England from the fire department effective September 16, 2025. Seconded by Councilman Schneider. All Yea.

FIRE DEPARTMENT EMPLOYMENT

Councilman Schneider moved to accept the recommendation of Fire Chief Rymer to offer conditional employment pending physical and drug screen to Michael Welch as a firefighter/paramedic at a rate of \$21.75 per hour as needed. Seconded by Councilman Eyre. All Yea.

FIRE DEPARTMENT SURPLUS/DONATE

Councilman Shaw moved to declare the following fire items as surplus and no longer needed for public use due to reaching their expiration date.

15 Coats	15 Helmets
16 Pants	10 Boots

Seconded by Councilman Ogden. All Yea.

SICK LEAVE DONATION

Councilman Shaw moved to acknowledge the letter from Leanna Whaley to request assistance from other department employees to donate leave time as stated in Ordinance 1280 once she has exhausted all leave and to approve the donation of 96 hours from Fire Chief Rymer to Leanna Whaley. Seconded by Councilman Ogden. All Yea.

ASSISTANCE TO FIREFIGHTERS GRANT (AFG) SUBMISSION

Councilman Schneider moved to authorize the submission of a grant to purchase cardio act monitors and AED equipment in excess of \$160,000 and to pay a filing fee not to exceed \$3,000 along with 9% of grant awarded to Nationwide First Responder Grant LLC for their grant submission services. Seconded by Councilman Ogden. All Yea.

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Mayor Howser informed council the fireworks, bands and food truck for the 175th birthday celebration for the town are complete and ready for September 20th.

EXECUTIVE SESSION

Councilman Shaw moved to enter executive session to discuss the following item at 8:16 p.m.

To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance as well as personnel.

Seconded by Councilman Eyre. All Yea.

Council returned from executive session at 9:00 p.m.

ANTHEM INSURANCE REBATE

Councilman Shaw moved to deposit the health insurance premium rebate check for year 2024 in the amount of \$15,114.35 into Fund 6901 Internal Service-Health Reimbursement.

Seconded by Councilman Schneider. All Yea.

TRAFFIC STUDY WEST MAIN STREET

Councilman Schneider moved to authorize a traffic study on West Main Street for future development of tract 416 by Crawford Murphy Tilly (CMT) in the amount of \$9,600.

Seconded by Councilman Eyre. All Yea.

WATER AND SEWER CAPACITY FEE

Councilman Shaw moved to adopt a capacity fee concept for future development in the area of water and sewer and authorize Jeff Stine to calculate an estimate for proposed capacity fees.

Seconded by Councilman Schneider. All Yea.

COMPREHENSIVE WATER SYSTEM MODEL

Councilman Schneider moved to authorize Choice One Engineering to create a water system model that is capable of evaluating changes in projected water demands, pressure, fire flows, water age and the impacts of improvements and/or development within the system at a cost of \$26,700.00.

Seconded by Councilman Eyre. All Yea.

BOYD ROAD LIFT STATION DESIGN AND PLAN

Councilman Ogden moved to authorize the Mayor to sign a contract with Choice One in the amount of \$69,600 for the design and planning phase for the Boyd Road lift station.

Seconded by Councilman Schneider. All Yea.

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OFFICE HOURS MUNICIPAL BUILDING

Councilman Shaw moved to change the office hours on Mondays to 8:00 a.m. - 4:00 p.m. effective immediately making all office hours Monday-Friday 8:00 a.m.-4:00 pm.

Seconded by Councilman Ogden. All Yea.

CEMETERY ROOF PROJECT

Council received two quotes on the cemetery roof project.

Winchester Roofing and Siding install metal roof over existing roof with gutters \$8,278.79

Colliver Construction remove existing roof and replace with metal roof \$12,600.00

Councilman Schneider moved to accept the quote from Winchester Roofing and Siding to repair the cemetery storage building roof at a cost of \$8,278.79

Seconded by Councilman Ogden. All Yea.

MUNICIPAL BUILDING SIDING PROJECT

Council received three quotes to install metal siding on the municipal building.

Winchester Roofing and Siding \$36,218.55 Colliver Construction \$48,880.00

Dutch Builders \$50,482.00

Councilman Eyre moved to accept the quote from Winchester Roofing and Siding to install metal siding around the municipal building at a cost of \$36,218.55

Seconded by Councilman Schneider. All Yea.

OPWC GRANT APPLICATION

Councilman Schneider moved to authorize Choice One to submit a proposal for a OPWC grant in the amount of \$800,000 which requires a Village local match of \$1,132,000 for the Boyd Road lift station project. Seconded by Councilman Eyre. All Yea.

BILLS AND ADJOURN

Councilman Shaw moved to approve the bills presented to council and adjourn

Seconded by Councilman Eyre. All Yea.

Meeting adjourned at 9:49 p.m.



CHIEF FISCAL OFFICER


MAYOR